

Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Minutes of the Parish Council Meeting held at 7:00pm,
21st November 2023 meeting held at Eathorpe Village Hall

Present:

Councillor Mrs M Green
Councillor J Hammon
Councillor R Inman
Councillor C Peters
Councillor Mrs J Seaton

Councillor S Shackleton
Councillor N Palmer
Councillor M Wood
Councillor D Wray

In Attendance:

Jane Chatterton Clerk & RFO

Warwick District Councillor: Councillor Rebecca Noonan

Warwickshire County Councillor: Councillor Wallace Redford

Public: 2

HS2 Presentation

ACTION: Online meeting to be held on 27th February with the Noise Specialist.

HS2 Briefings for 2024:

27th February – online

16th July – in person (prior to the JPC main session)

10th September – online

12th November – online

Roundabout

A request was made for the temporary roundabout to be left in place when the work was completed. It was confirmed that HS2 would need to instruct BVV to leave the roundabout, but the decision must come from the Highways Authority. It was noted that this would impact on WCC for maintenance going forward.

ACTION:

- (i) JPC to make a statement to the WCC requesting that the roundabout be kept.
- (ii) Councillor Inman to liaise with the Clerk re wording and information.

508. Apologies

Apologies for absence were received from Councillor S Palmer.

509. Declarations of Interest:

There were no declarations of interest.

510. Minutes

The minutes of the Parish Council meeting held on 19th September 2023 were received and discussed.

RESOLVED THAT the minutes of the Parish Council held on 19th September 2023 subject to the amendment be approved.

511. Matters Arising

Defibrillator training

ACTION: Clerk to arrange training to take place. Clerk updated that companies and organisations had been contacted but to date no positive outcome.

Eathorpe speed data –

It was confirmed that the speed data had been completed but Councillor Wood wasn't happy with the position of the cables. The data returned was disappointing. Councillor Redford confirmed that if the speed survey was not in the place where it was wanted then this could be redone. This is the reason why WCC should be given specific information for where to place them.

ACTION:

- (i) Eathorpe has the option for applying for the 20 is Plenty Scheme.
- (ii) Councillor Shackleton to provide the information to Councillor Wood that helped with the Hunningham project.
- (iii) Councillor Wood to progress.

Hunningham 20 is Plenty -

Speed survey would take place in January. The cost is being covered by Councillor Redford's Delegated budget. An application has been made to the Highways Action Fund and the 20 is Plenty has been approved for Hunningham.

ACTION: Councillor Shackleton to follow up on progress.

Wappenbury – footpath

Councillor Redford updated that this has been inspected and a work order has been prepared this week. A request has been made for the footpath to be cleaned as it is covered in moss.

ACTION: Councillor Redford to check to see if the drain has been cleaned.

Leek in Offchurch -

Outstanding.

Website –

The website went live yesterday, the domain name of www.ehow-jpc.gov.uk has been approved.

ACTION:

- (i) documents to be uploaded.
- (ii) Clerk to send PDF documents to Councillor Shackleton (and Admins) to upload.

512. Public participation

There were no members of public present who wished to speak.

513. Councillor's reports and items for future Agenda

WCC Update:

Concrete Racc – School in Rugby has had a problem but the only school within the Education Authority's responsible, the school was repaired in the Summer holidays, so no disruption.

Second Police Community event – Councillors Redford and Noonan attended the second Police Community Liaison Event, it was very well attended. This will now be a Community Meeting for South Warwickshire, and this will be the way that the Police communicate with Parish Councils.

ACTION:

- (i) Contact the Officer and ask for Councillor Wray's details to be added to the circulation list.
- (ii) Circulate the presentation when received.

WDC Update

Travellers – the travellers camp on Radford Semele field had been moved on.

514. Correspondence

Nothing to discuss.

515. Planning

Nothing to discuss.

516. Highways

Nothing further to discuss.

517. Police Matters

Nothing further to discuss.

518. ROSPA reports

ACTION: circulate the ROSPA reports and note the issues raised.

518.1 Offchurch Play area refresh

The Offchurch Play area refresh Working Group would meet late December/early January to progress.

The Working Group members were:

Councillor S Palmer, Councillor Seaton, Jane Inman, Naomi Nicholson and the Clerk.

519. Finance

to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
11.10.23	E53	Mr G Willoughby	Invoice 00015	£118.60
11.10.23	E54	DS Wagstaff	Mowing invoice 4816	284.00
11.10.23	E55	Topsorce	Payroll 005941	£12.94*
11.10.23	E56	J Chatterton	Clerk Salary October	DPA
11.10.23	E57	HMRC	Tax & NI Clerk	DPA
11.10.23	E58	J Chatterton	Expenses October	£26.00
18.10.23	E59	XPD Print Limited	Church news invoice 10454	£25.00
01.11.23	E60	ROSPA	Play area inspections	£188.40
01.11.23	E61	Mr G Willoughby	Invoice 00016	£118.60
02.11.23	E62	DS Wagstaff	Mowing invoice	£284.00
07.11.23	E63	J Chatterton	Clerk Salary November	DPA
07.11.23	E64	HMRC	Tax & NI Clerk	DPA
07.11.23	E65	J Chatterton	Expenses November	£48.50
07.11.23	E66	Top Source	Payroll 006673	£12.94*
12.11.23	E67	J Chatterton	Defib supplies Wappenbury	£379.20*

*inc VAT

ACTION: Clerk to order defibrillator pads for Hunningham.

INCOME 2023-24

20.11.23	R	HMRC	VAT Reclaim	£1,355.87
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RESOLVED THAT the payments be approved, and the income noted.

519.2 Bank Reconciliation 30th September 2023

The Bank Reconciliation 30th September 2023 was received and discussed.

Balance per bank statements as at 30 th September 2023:	£	£
Account 1	£20,939.32	
Account 2	£4,508.91	
		£25,448.23
Petty cash float (if applicable)	£0.00	£0.00
Less: any un-presented cheques at 30 th September 2023	£0.00	
	£0.00	
Add: any un-banked cash at 30 th September 2023	£0.00	
		£25,448.23
Net balances as at 30 th September 2023		

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK

Opening Balance 1 st April 2023	£	£
Account 1	£12,989.12	
Account 2	£4,508.91	
	_____	£17,498.03

Add Receipts up to 30 th September 2023		£17,085.00
Less: Payments in the year		(£9,134.80)
Closing balance per cash book [receipts and payments book] as at 30 th September 2023		_____ £25,448.23 _____

RESOLVED THAT the Bank Reconciliation 30th September 2023 be approved.

519.3 Quarterly Report 30th September 2023

The Quarterly Report 30th September 2023 was received and discussed.

RESOLVED THAT the Quarterly Report 30th September 2023 be approved.

519.4 Budget and Precept 2024-25

The draft budget and Precept request for 2024-25 was discussed in detail.

2024/25	Precept	£17,729.00
	Tax Base	330.61
	Band D	£53.63

Proposed: Councillor Mrs Green Seconded: Councillor Peters Unanimous

RESOLVED THAT the Budget and Precept request for 2024-25 be approved at £17,729.00.

520. HS2

Nothing further to report.

521. Councillor’s reports and items for future agenda

Eathorpe Street Lights – Councillor Wood updated that Eathorpe needed new streetlights.

Potholes Hunningham -

ACTION: Councillor Mrs Green to send the locations to Councillor Redford.

Village Street, Offchurch – very dark and there are no streetlights on Village Street.

ACTION: Councillor Noonan to look into this as WDC are responsible for streetlights and WCC are Highway lights).

Offchurch Village Gateway scheme – working on the design and the date currently.

ACTION: Agenda item for January's meeting. Councillor Inman to provide the update.

Newsletter –

ACTION: write an insert for the newsletter monthly.

522. Next Meeting

The next meeting was confirmed as 16th January 2024 at Eathorpe Village Hall

Meeting closed at 8:20pm

DRAFT