

# Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

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Website: [www.parishcouncils.uk/parish-council/eathorpe-parish-council/](http://www.parishcouncils.uk/parish-council/eathorpe-parish-council/)

9<sup>th</sup> January 2024

Dear Councillor,

You are hereby summoned to attend the meeting of Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils being held on **16<sup>th</sup> January 2024 at 7:30pm**, the meeting is being held at Eathorpe Village Hall. If you are unable to attend, please forward your apologies to [clerk.jpcehow@outlook.com](mailto:clerk.jpcehow@outlook.com)

*J L Chatterton*

*Jane Chatterton CILCA PSLCC*

*Clerk & RFO*

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 21<sup>st</sup> November 2023
- 4. Matters Arising**

Matters arising for items NOT listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from District Councillor; Councillor Rebecca Noonan, and Warwickshire County Councillor; Councillor Redford
- 7. Correspondence**

To receive and note correspondence
- 8. Planning**

To consider any Planning Applications since the last meeting

## 9. Highways

**Recommendation:** Receive and note any highways reports

## 10. Police Matters

**Recommendation:** Receive and note any police matters

## 11. Offchurch Play area refresh

**Recommendation:** update

## 12. Finance

to approve payments: -

### 2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
24.11.23	E69	J Chatterton	Defib supplies Hunningham	£61.20*
11.12.23	E70	J Chatterton	Clerk Salary December	DPA
11.12.23	E71	HMRC	Tax & NI Clerk	DPA
11.12.23	E72	J Chatterton	Expenses December	£26.00
11.12.23	E73	Mr G Willoughby	Invoice 00017	£118.60
11.12.23	E74	Top Source	Payroll 007383	£12.94*
11.12.23	E75	DS Wagstaff	Invoice 4856	£185.00
11.12.23	E76	XPD Print Ltd	Invoice 10481	£20.00
05.01.24	E77	Top Source	Payroll 008355	£12.94*
05.01.24	E78	DS Wagstaff	Invoice 4873	£288.00
05.01.24	E79	WDC	Election Fee May 2023	£1,200.00
05.01.24	E80	Mr G Willoughby	Invoice 00018	£118.60
05.01.24	E81	J Chatterton	Stationery & Supplies	£112.62*
05.01.24	E82	J Chatterton	Expenses January	£71.00

*\*inc VAT*

### INCOME 2023-24

20.11.23	R	HMRC	VAT reclaim	£1,355.87
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## 12.2 Bank Reconciliation 31<sup>st</sup> December 2023

**Recommendation:** receive and approve

## 12.3 Quarterly Report 31<sup>st</sup> December 2023

**Recommendation:** receive and approve

## 13. HS2

**Recommendation:** discussion

## 14. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

## 15. Next Meeting

To confirm the next meeting as scheduled for 19<sup>th</sup> March 2024 at Eathorpe Village Hall